

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Neal Janvrin, Gene Cordes, and Roger Barham; Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast and will be rebroadcast throughout the week ahead.
2. The candidate declaration period ends tomorrow. The office is open 9:00 am to 12 noon and again 3:00 to 5:00 pm just for signups. Tomorrow afternoon the Town and School District Clerks will be available for signups. There are several Budget Committee open seats as well as other positions. Contact the Town Clerk or School District Clerk Trish Coulombe for more information.
3. School District Deliberative Session is scheduled for this Saturday, February 4, 2017 at 9:00 am with a snow date of Tuesday February 7, 2017– at 7:00 pm.
4. The Town Deliberative Session will be held at 7:00 pm on Monday February 6, 2017 with a snow date of Wednesday February 8, 2017. All Deliberative Sessions are held at Ellis School. Selectmen will meet at 6:30 pm the same night as Deliberative Session for a worksession to prepare any last information for the meeting.
5. All Town Offices are closed on Monday February 20, 2017 in observance of President's Day. There is no delay in trash and recycling collections during the President's Day Holiday week.
6. **The Town Clerk's Office will be UNABLE TO PROCESS NH DMV transactions from Friday February 17 through Tuesday February 21, 2017. Please be sure you know of this interruption if you have a February renewal to complete. The Clerk will resume DMV processing on Wednesday February 23, 2017.**

III. LIAISON REPORTS

02/01/2017 Board of Selectmen Meeting – Cordes reported on the work session held last night regarding the Town Hall basement renovation project and completion of the HVAC replacement system. In attendance were Rick Pinder, Fremont volunteer who is going to manage the project moving forward, and Bruce White of FCTV. He explained that the Board had gone into non-public session anticipating that they might get into vendor/contractor past performance issues or the like. Where none of that happened, the minutes reflect all of the discussion from the evening and will be posted as with all other public minutes.

IV. APPROVAL OF MINUTES

Selectmen had reviewed minutes of meetings held 26 January 2017 and 01 February 2017. Motion was made by Janvrin to approve the minutes of 26 January 2017. Barham seconded and the vote was unanimously approved 3-0. Janvrin then moved to approve the minutes of 01 February 2017 and to make the minutes available to the public. Barham seconded and the vote was approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Town Hall Basement renovations – write up a narrative to describe what is needed for completion to accompany the spreadsheet with the various scopes of work. To be made available to contractors that Pinder will be talking with about finishing the project. Cordes has taken the lead on this and will have it ready by early next week.
2. Wage study – Carlson indicated the Library Trustees will be in to meet with the Board next week to review the wage study that has just been completed.
3. In follow-up to the meeting last week, no additional changes were needed to the Investment Policy. Motion was made by Janvrin and seconded by Barham to readopt the Town of Fremont’s Investment Policy. The vote was approved 3-0.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest in the amount of \$1,047,436.42 for the current week dated 03 February 2017. Motion was made by Barham and seconded by Janvrin to approve the manifest totaling \$1,047,436.42, noting that there is a \$1,000,000 payment to the School District.
2. Selectmen reviewed a Land Use Change Tax for 12 Chase Road, parcel 03-015.001.043, in the amount of \$2,142.85 per agreement. Motion was made by Janvrin to approve the LUCT for parcel 03-015.001.043 in the amount of \$2,142.85. Barham seconded and the vote was approved 3-0.
3. Selectmen reviewed the folder of incoming correspondence. Members also reviewed outgoing correspondence to Leon Holmes Sr and Sam Meade in follow-up to their respective resignation letters. Barham moved to approve the two letters. Janvrin seconded and the vote was unanimously approved 3-0.
4. Selectmen reviewed Veteran’s Credits completed and eligible for approval following Jeanne Nygren’s review process:

a. Clinton & Mary Lane	24 Risloves Way	06-050.007.00A
b. Mario Gutierrez	123 Sandown Road	03-190
c. George & Charlene Brox	69 Tarah Way	03-002.002.20B
d. Kent & Paula Pelletier	32 Tarah Way	03-002.002.08B

Motion was made Barham to approve the four veteran’s credit as listed above for Lane, Gutierrez, Brox, and Pelletier. Janvrin seconded and the vote was unanimously approved 3-0.

At 7:15 pm Moderator Michael Rydeen joined the Board’s meeting. He wanted to review the Town Meeting Warrant in preparation for Deliberative Session. He said he would like to have a Board member move the order of the Zoning Ordinance questions to the end of the meeting.

Carlson shared with Board members and the Moderator all of the documents for presentations at Deliberative Session. This includes MS 737 budget form, Default Budget form, Town summary budget, revenue and tax rate spreadsheet pages, Warrant Article Narrative, Rules of Order and Voter Rights and Responsibilities.

The Moderator then went through each Warrant Article deciding with the Board who would move and second, as well as discuss or answer any questions. There was discussion about the articles and potential questions which may arise.

Rydeen thanked the Board for their time, and he left the meeting at 7:44 pm.

VIII. WORKS IN PROGRESS

Carlson continues to work on the Town Report and preparation for Deliberative Session.

IX. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be a work session, prior to Deliberative Session at 6:30 pm on Monday February 6, 2017. The next regular meeting will be held on Thursday February 9, 2017 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin and seconded by Barham to adjourn the meeting at 7:45 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator